

# ALASKA DIVISION OF FORESTRY



## MAT-SU DISPATCH 2015 ORIENTATION GUIDE



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## GENERAL INFORMATION

### INTRODUCTION

The State of Alaska, Division of Forestry, Mat-Su Area provides fire suppression and forest management for approximately 15.8 million acres in south-central Alaska. The area's northern boundary extends from Summit (south of Cantwell) east along the Mat-Su Borough border to the Denali Highway then southeast to the border of the Chugach National Forest. From there it follows the Forest boundary southwesterly to Kern Creek. Moving westward from Kern Creek, Mat-Su's southern boundary follows the Turnagain Arm, across the Cook Inlet, to the northern Alaska Peninsula. The Area's boundary then continues from the southernmost extent of the Lake Clark National Park & Preserve's western boundary north to Rainy Pass, then following the Denali National Park & Preserve eastern boundary to Ripsnorter Creek and northeast to Summit. Within the Area are approximately 380,000 residents in the fastest growing population center in the State. As a result, there is a high level of mutual aid and coordination with local cooperators. There is also a high level of public interaction.

The Area's forest management, logistics support and fire dispatch all operate from the DOF Palmer Facility located at the north end of the Palmer Airport, approximately 35 air miles or 43 road miles northeast of Anchorage. Mat-Su Area management, administration, and dispatch are located in the Administrative building of the complex. Also located within the Administrative building is the Coastal Region. The DOF State Fire Warehouse - Palmer Supply Facility (PSF), the Area's initial attack helibase, and the Division's Palmer Air Tanker Base are located in other buildings on the complex. Area initial attack firefighters are stationed in the east end of the Palmer Supply Facility, and are pre-positioned throughout the Mat-Su Valley as fire potential and activity warrants. Mat-Su Dispatch, Prevention, Training, and Operations all report to the Area Fire Management Officer (FMO). Fire dispatch is staffed daily for fire calls 0800 to 1800 during fire season.

The Division of Forestry operates under the Incident Command System (ICS) and area personnel may respond to all risk incidents including search and rescue, flood, earthquake and oil spills.

Additional information about the Alaska Division of Forestry can be found at; <http://forestry.alaska.gov>. Information about interagency fire management in Alaska can be found at: <http://fire.ak.blm.gov/>.

### DAILY BRIEFING SCHEDULE

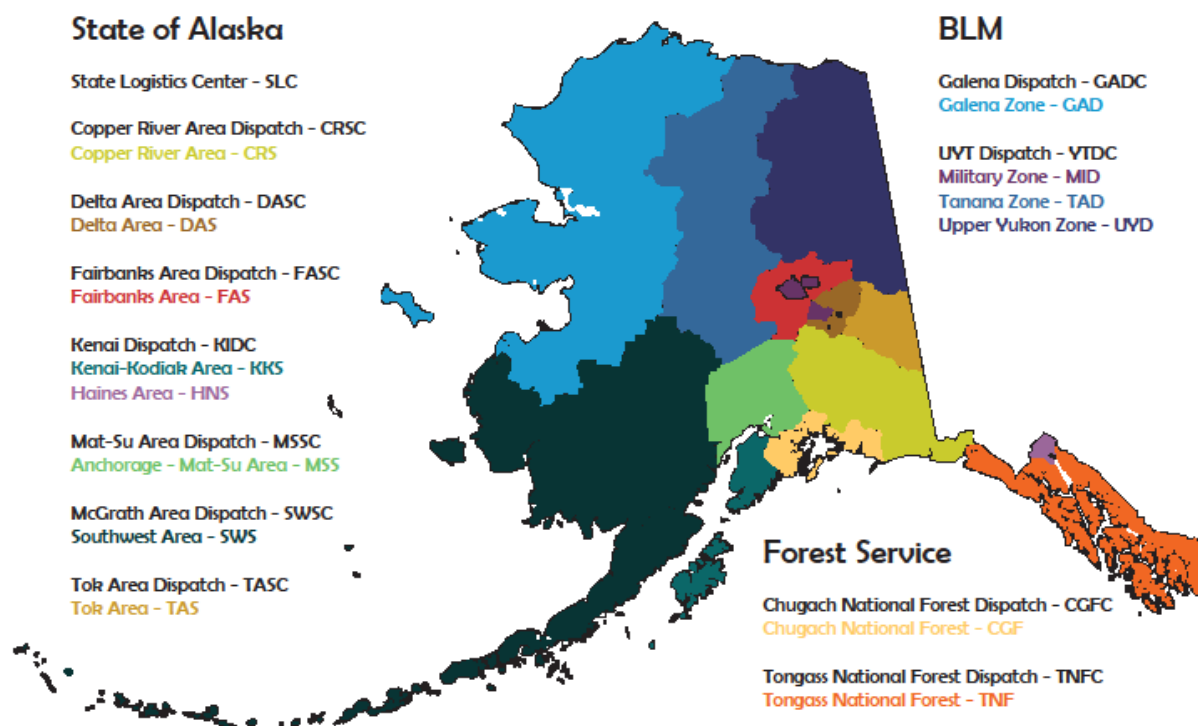
TIME/DAY	WHAT	WHERE HELD	WHO ATTENDS
0945 M/W/F -OR- daily as activity warrants	AICC Fire Wx Briefing	Conference Room	Interagency Teleconference
1015 M/W/F -OR- daily as activity warrants	DOF Preposition Call	Conference room	Central Office, Regional and Area managers
1130 Daily	Area Operational Briefing	Dispatch Briefing/Training Room	All MSS fire / aviation / dispatch, Palmer Supply Facility staff

## Interagency Cooperation

Fire management activities in the State of Alaska are conducted on an interagency basis. The Alaska Division of Forestry, The Bureau of Land Management - Alaska Fire Service, and the United States Forest Service are responsible for fire management on all lands within their protection areas regardless of actual ownership. Fire management planning, preparedness, suppression operations and related activities will be coordinated on an interagency basis. Agencies routinely utilize each other's personnel and resources to manage wildfires. This reduces the duplication of facilities and services. In addition, the Division of Forestry has agreements with local governments and fire departments

The State of Alaska adopted the Incident Command System (ICS) in 1996 through the Governor's Administrative Order #170. ICS guiding principles are followed in all wildland fire operations.

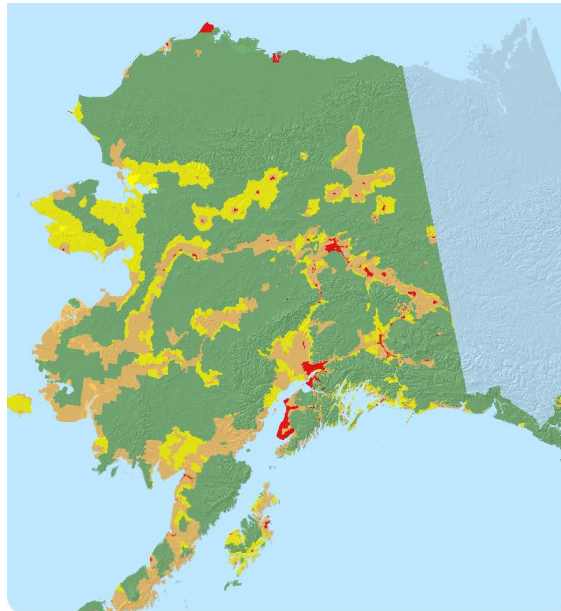
### Alaska Dispatch Offices and Associated Areas of Responsibility





## Alaska Fire Management Options

Suppression activities for wildland fires are governed by the implementation of the Alaska Interagency Wildland Fire Management Plan that in most cases has a predetermined level of response to a given fire.



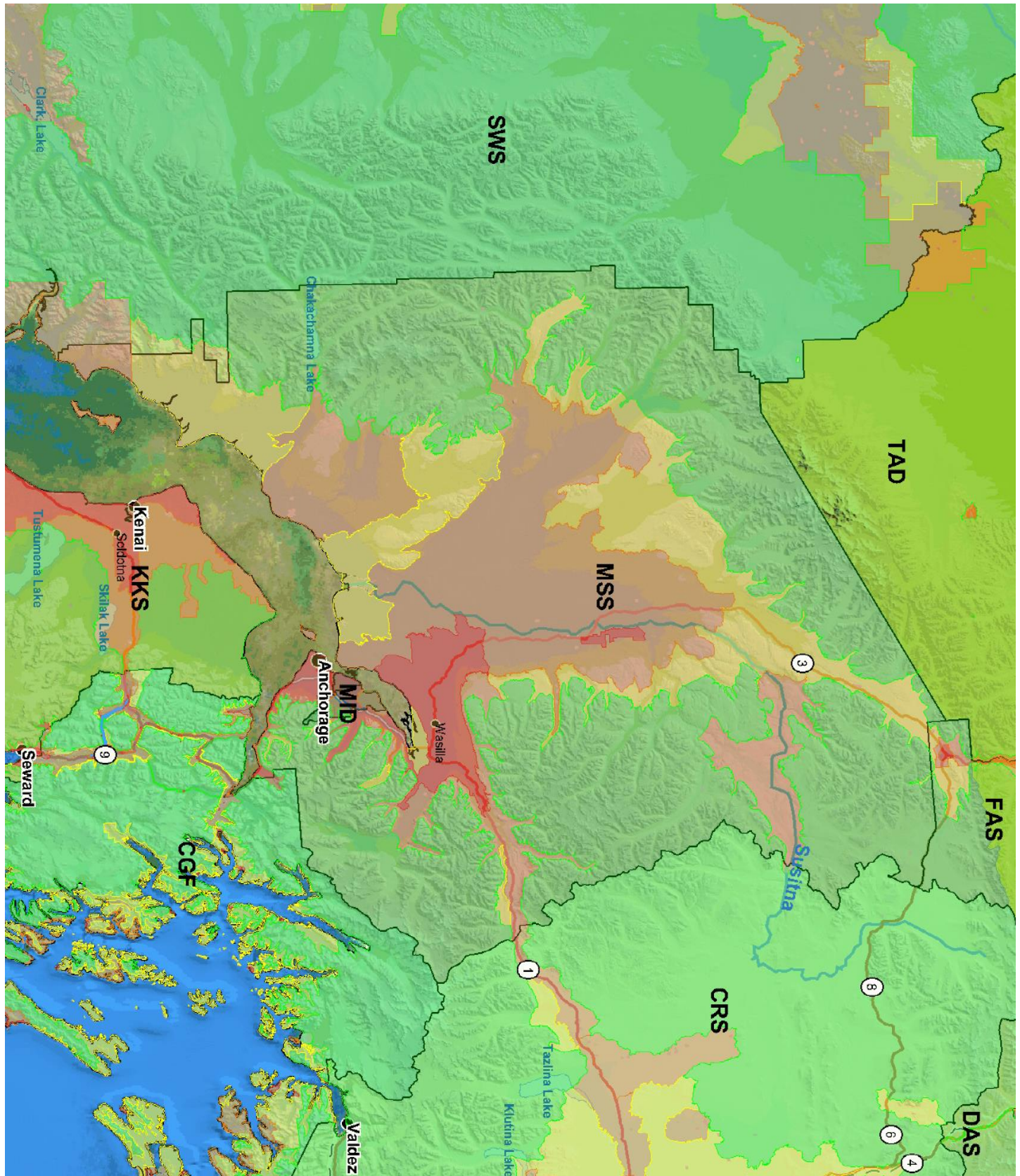
**Critical** – These are the highest priority areas/sites for suppression actions and assignment of available firefighting resources. Lands in wildland urban interface and other populated areas where there is an immediate threat to human life, primary residences, inhabited property, community-dependent infrastructure, and structural resources designated as National Historic Landmarks qualify to be considered for this designation. This classification is applicable to an entire village or town as well as a single inhabited structure.

**Full** – This option provides for protection of cultural and paleontological sites, developed recreational facilities, physical developments, administrative sites and cabins, uninhabited structures, high-value natural resources, and other high-value areas that do not involve the protection of human life and inhabited property. Structures on or eligible for inclusion on the National Register of Historic Places and non-structural sites on the National Register are placed within this category. Either broad areas or specific sites qualify to be designated as Full.

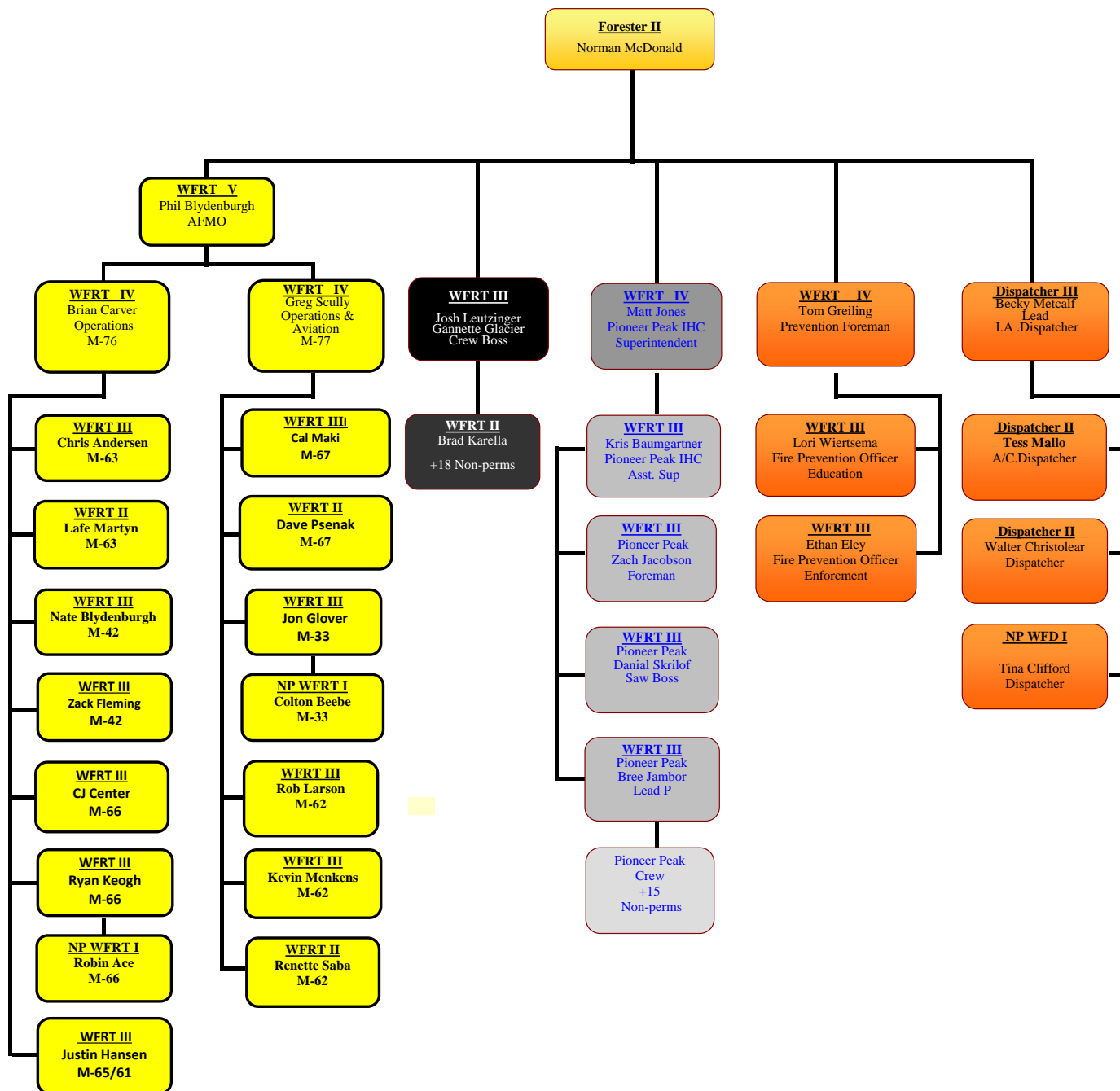
**Modified** – This option provides a management level between Full and Limited. The intent is to balance acres burned with suppression costs and to accomplish land and resource management objectives when conditions are favorable. Site-specific actions are taken as warranted.

**Limited** – Limited is designed for broad, landscape-scale areas where the low density and wide distribution of values to be protected best allows for fire to function in its ecological role. Sites that warrant higher levels of protection may occur within the boundaries of Limited areas and actions to protect these sites will be taken when warranted without compromising the intent of this management option.

## Mat-Su Area Protection Levels



# Mat-Su Area Fire Organization





**MAT-SU AREA FREQUENTLY USED NUMBERS**

Fireline:	761-6311	Facility Paging:	761-6281	9G Base:	745-4811 or 911
Dispatch:	761-6240	I.A. 1 Console:	761-6219	I.A. 2 Console	761-6222
Operations:	761-6391	Helitack:	761-6321	A/C:	761-6239
AFD DISPATCH	267-4950	Fueler	355-3198/746-3198	Mat-Su Reg Medical Center	861-6000
AICC TAC	356-5670	EFF Coordinator	715-9213©	ASM/Air Attack	761-6280
Prevention	761-6305	Kenai FSS (Wx Brief)	800-992-7433	Palmer FSS	745-2495
Burn Permit Information	761-6312	State Logistics Center	451-2680	ASOS	746-6675
Flight Following	877-684-5630	PAQ Ramp	761-6326	Palmer Police/9G Base	745-4811

**FAX NUMBERS**

AICC	356-5682	PAQ Ramp	761-6327
Mat-Su Admin	761-6319	State Logistics Center	451-2763
Mat-Su Dispatch	761-6228	Transportation-Region	694-9505
Operations (seasonal)	761-6385	Warehouse	761-6257

NAME	SECTION	OFFICE	CELL
Ace, Robin	Operations		
Andersen, Chris	Operations	761-6324	354-6966
Baumgartner, Kris	Pioneer Peak IHC	761-6285	354-1955
Beebe, Colton	Operations		
Blydenburgh, Nate	Operations	761-6342	863-2010
Blydenburgh, Phil	AFMO	761-6325	863-2014
Carver, Brian	Operations	761-6365	863-2013
Center, C.J.	Operations	761-6258	
Christolear, Walter	Dispatch	761-6218	
Clemons, Kelly	Admin	761-6221	
Davis, Abe	Interns/Resource Advisor	761-6308	715-9216
Eley, Ethan	Prevention	761-6314	863-2018
Fleming, Zach	Pioneer Peak IHC	761-6285	715-9204
Glover, Jon	Operations	761-6332	
Greiling, Tom	Operations	761-6340	863-2019
Gronewald, Keri	Warehouse	761-6251	
Hansen, Justin	Operations	761-6258	
Hendrickson, Valerie	Admin	761-6313	
Jacobson, Zach	Pioneer Peak IHC	761-6285	715-9204
Jambor, Breanna	Pioneer Peak IHC	761-6285	
Jandreau, Rick	Area Forester	761-6301	244-9448
Jones, Matt	Pioneer Peak IHC	761-6285	841-9716
Karella, Brad	Gannett Glacier T2IA	761-6235	863-2021
Keogh, Ryan	Operations	761-6258	
Larson, Rob	Operations	761-6333	
Leutzing, Josh	Gannett Glacier T2IA	761-6235	863-2023
Maki, Cal	Operations	761-6258	
Mallo, Tess	Dispatch	761-6222	
McDonald, Norm	FMO	761-6302	863-2007
Martyn, Lafe	Operations	761-6373	
Menkens, Kevin	Operations	761-6321	
Metcalf, Becky	Dispatch	761-6219	863-2001
Olson, Chris "Ole"	Resources	761-6316	863-2002
Psenak, Dave	Operations	761-6373	
Saba, Renette	Operations		
Scully, Greg	Operations	761-6334	715-9206
Skriloff, Dan	Pioneer Peak IHC	761-6285	
Vietmeier, Lisa	Admin	761-6389	354-7202
Webster, Jerri	Warehouse	761-6282	748-0180
Wiertsema, Lori	Prevention	761-6310	863-2017



**State of Alaska, Dept. of Natural Resources**  
**Division of Forestry**  
**Mat-Su Area**  
**2015 Duty Officer Schedule**

<b>Apr-01</b>	-	<b>Apr-06</b>	<b>McDonald</b>	<b>Jun-23</b>	-	<b>Jun-29</b>
<b>Apr-07</b>	-	<b>Apr-13</b>	<b>Carver</b>	<b>Jul-30</b>	-	<b>Jul-06</b>
<b>Apr-14</b>	-	<b>Apr-20</b>	<b>Metcalf</b>	<b>Jul-07</b>	-	<b>Jul-13</b>
<b>Apr-21</b>	-	<b>Apr-27</b>	<b>Greiling</b>	<b>Jul-14</b>	-	<b>Jul-20</b>
<b>Apr-28</b>	-	<b>May-04</b>	<b>Scully</b>	<b>Jul-21</b>	-	<b>Jul-27</b>
<b>May-05</b>	-	<b>May-11</b>	<b>Blydenburgh</b>	<b>Jul-28</b>	-	<b>Aug-03</b>
<b>May-12</b>	-	<b>May-18</b>	<b>McDonald</b>	<b>Aug-04</b>	-	<b>Aug-10</b>
<b>May-19</b>	-	<b>May-25</b>	<b>Carver</b>	<b>Aug-11</b>	-	<b>Aug-17</b>
<b>May-26</b>	-	<b>Jun-01</b>	<b>Metcalf</b>	<b>Aug-18</b>	-	<b>Aug-24</b>
<b>Jun-02</b>	-	<b>Jun-08</b>	<b>Greiling</b>	<b>Aug-25</b>	-	<b>Aug-31</b>
<b>Jun-09</b>	-	<b>Jun-15</b>	<b>Scully</b>	-----	-	-----
<b>Jun-16</b>	-	<b>Jun-22</b>	<b>Blydenburgh</b>	-----	-	-----

**Alternate Duty Officer: Rick Jandreau**

Duty Officer:

Weekly duty officer assignment begins/ends Tuesdays at 0800

In the event the assigned duty officer is not available, please contact the following people in the order specified.

**After Hours**

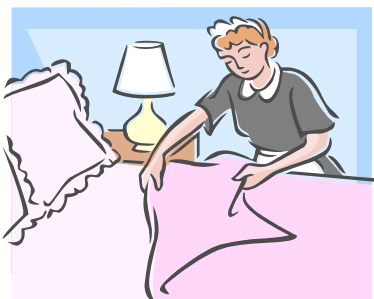
<u><b>Name</b></u>	<u><b>Position</b></u>	<u><b>Office</b></u>	<u><b>Primary Contact #</b></u>	<u><b>Secondary Contact #</b></u>	
<b>Norm McDonald</b>	<b>Fire Management Officer</b>	<b>761-6302</b>	<b>863-2007</b>	<b>746-8700</b>	
<b>Phil Blydenburgh</b>	<b>Asst. Fire Management Officer</b>	<b>761-6325</b>	<b>745-5450</b>	<b>863-2014</b>	<b>Sutton 3-1</b>
<b>Tom Greiling</b>	<b>Fire Prevention Officer</b>	<b>761-6340</b>	<b>863-2019</b>	<b>414-0994</b>	
<b>Becky Metcalf</b>	<b>Dispatch Center Manager</b>	<b>761-6219</b>	<b>863-2001</b>	<b>841-8919</b>	
<b>Greg Scully</b>	<b>Aviation Foreman</b>	<b>761-6334</b>	<b>715-9206</b>	<b>746-9867</b>	
<b>Brian Carver</b>	<b>Suppression Foreman</b>	<b>761-6365</b>	<b>863-2013</b>	<b>745-2313</b>	<b>Sutton 3-2</b>
<b>Rick Jandreau</b>	<b>Area Forester</b>	<b>761-6301</b>	<b>244-9448</b>	<b>345-5107</b>	

<b>Emergency Fireline</b>	<b>761-6311</b>
<b>Mat-Su Dispatch Main Line</b>	<b>761-6240</b>
<b>9G Base Business Line</b>	<b>745-4811</b>

### Local Logistics

Once notified of resource arrival, Mat-Su Dispatch will make initial arrangements to meet logistical support needs.

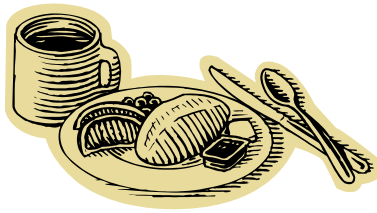
Alaska Division of Forestry meal and lodging vendors have been contacted prior to the fire season and have agreed to the Alaska Division of Forestry coupon system described below.



### Lodging

Lodging accommodations for personnel on assignment in the Mat-Su Area will, most likely, be in a local Palmer hotel or bed & breakfast. Lodging will be arranged by dispatch or Mat-Su Area Administrative staff (761-6389). The State of Alaska may be direct-billed for your room charge only. **All long distance phone calls, room service, movies and other items must be paid for by the individual.** Personnel are to check out at the hotel's front desk prior to leaving and pay any additional charges.

LODGING VENDORS		
PALMER		
Valley Hotel	606 S. Alaska Street	745-3330
Peak Inn	775 W Evergreen	746-5151
Alaska Garden Gate B&B	950 S Trunk Road	746-2333
Hatcher Pass B & B	Mi 6.6 Palmer Fishhook	745-6788
Rose Ridge Vacation Chalets	7242 N Palmer Fishhook	745-8604
River Quest Manor B&B	2655 N Old Glenn Highway	746-6214
Colony Inn	325 E. Elmwood	745-3330
Alaska Birch Cottages	2247 N Michelle	745-0588
Alaska Choice Inn	1930 Glenn Highway	745-1505
WASILLA		
Alpine Rose Inn	3105 N Talbot Circle	631-3048
A & W Windbreak Hotel	2201 E Parks Highway	376-4484
Alaska's Select Inn Motel	3031 Palmdale Drive	357-4769
Agate Inn	4725 Begich Circle	373-2290



## Meals

Meals will be provided to personnel on assignment in the Mat-Su Area either through per diem or the Division of Forestry's vendor/coupon system. The Alaska Division of Forestry coupon system allows you to go to selected restaurants, which will then charge the State of Alaska directly. Maximum values for the coupons are as follows:

\$ 12.00 Breakfast  
 \$ 16.00 Lunch  
 \$ 22.00 Dinner

Coupons are to be used for **food items only**. You must pay for all alcoholic beverages, tips, non-food items and any amount in excess of individual coupon value out of your own pocket.

Do not combine meal coupons with other individuals. A separate check is needed for each coupon used.

Meal coupons are valid only for the dates authorized and within the area issued.

The vendor will receive face value of meal coupon. No change will be given if the meal cost is less than the coupon value.

The following vendors will accept meal coupons.

MEAL VENDORS		
PALMER		
Pizzeria Delphi	103 W Arctic Drive	745-2929
In and Out Grocery	101 W Arctic Drive	745-4062
Open Café/Valley Hotel	606 S Alaska Street	145-3330
Vagabond Blues	642 S Alaska Street	745-2233
Carrs Safeway	664 W Evergreen	761-1400
Subway	418 W Evergreen	745-7827
Bagels Alaska and Stone-Fired Pizza	6177 Mountain Heather Rd	373-1385
Purple Moose Espresso	418 W Evergreen	746-3949
Pizza Athena	3539 N Glenn Highway	745-6646
Palmer City Ale House	320 Dahlia Street	746-2537
Wasilla		
Jalepenos	431 W Parks Highway	373-2929
Subway	3600 Palmer Wasilla Highway	373-7827





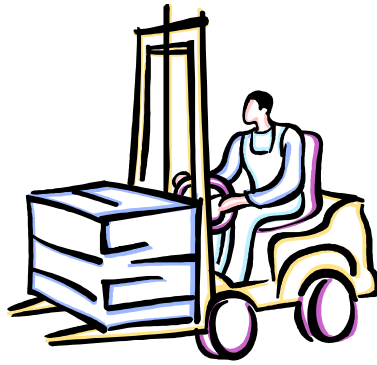
### Local Transportation

Transportation will be provided for resources on assignment in the Mat-Su Area. A rental vehicle may be authorized or transportation will be provided by the transportation section. Authorization to rent a vehicle will be indicated on the resource order; reimbursement will not be made unless approval is documented. The State of Alaska will not reimburse individuals for additional insurance purchased for rental vehicles. Vehicles are for State business only. **Individuals are responsible for parking tickets or any other violations charged to the vehicle while in their possession.** Additional information for vehicle logs, fueling etc. will be provided by the Transportation section.



### Timekeeping

**ALL** out-of-area personnel and local EFF working in the Mat-Su Area are required to document hours worked on a Crew Time Report SF-261 (CTR) and submit it to their supervisor for authorization daily. Mat-Su Administrative staff will complete Emergency Firefighter Time Reports (OF-288) for each individual. Before leaving the Area, individuals are to check with the administrative staff to review, close and sign their OF-288.



### **Warehouse Issue**

Fire supplies are issued by the Palmer Supply Facility (PSF). Mat-Su initial attack personnel may obtain, with authorization, approved non-capitalized gear by providing a valid charge code and signing for items through a warehouse employee. For capitalized gear, contact a warehouse manager (Jerri or Keri). Some requests may need to be submitted on a resource order through dispatch. Warehouse personnel will inform you if this is the case. A written request on a General Message Form (OF-213), with an authorized signature, a contact phone number, and charge code must be submitted to dispatch for a resource order to be generated.

While in possession of equipment or clothing, you are responsible for its safekeeping, proper use, maintenance and return. Be sure to get a receipt for any items you check out from Palmer Supply Facility and return at an incident. You could be required to pay for items you do not return.

The resources staff usually distributes timber related equipment and supplies.



## MEDICAL FACILITIES

**HOSPITALS:** There are six hospitals located in the Anchorage/Mat-Su Area. Three of these hospitals are located in Anchorage, two are located on military bases, and one is located near the junction of the Glenn and Parks Highways. Wasilla has an emergency treatment center for minor emergencies. The hospital chosen depends on the nature of the emergency and the injured party's coverage and hospital preference.

**AMBULANCES** are stationed in Anchorage, Palmer, Butte, Big Lake, Trapper Creek, Sutton, Wasilla, Houston, Willow and Talkeetna.

**AIR MEDEVACS:** LifeMed Alaska, 1-800-478-5433, utilizes climate-controlled, pressurized jets for the Anchorage base and a single engine non-pressurized A Star helicopter for the Wolf Lake base configured for providing critical care and advanced life support, including state of the art transport ventilators, infusion pumps, cardiac monitors, noninvasive monitoring, invasive monitoring and an expanded drug inventory.

**BURN TREATMENT:** There are currently no burn units in Alaska. Outpatient or short-stay burns may be treated in Alaska hospitals. Serious burns will be medivaced to the Regional Burn Center at University of Washington Harborview Hospital in Seattle.

HOSPITAL	LAT/LONG	ER FREQ/ADDRESS	PHONE (907)
<b>ANCHORAGE ANMC</b> <b>AK Native Medical Center</b> Serves Alaska Natives and American Indians.	No heliport Patient(s) may be transported by helicopter to PAMC then transferred to ANMC	4315 Diplomacy Dr.	E.R. 729-1729 Admin 563-2662
<b>ANCHORAGE ARH</b> <b>Alaska Regional Hospital</b> Fixed Wing Air Ambulance - to Merrill Field (MRI)	Heliport (20K) N6112.71 X W14949.64 Merrill Field (MRI) N6112.83 X W14950.92	2801 DeBarr Road * 155.160 simplex "AK Regional" on 130.45 inbound 15 min. prior to arrival	E.R. 264-1222 Admin 276-1131 Medevac 264-2388 or 800-478-9111
<b>ANCHORAGE PAMC</b> <b>Providence AK Med Center</b> LifeMed	N6111.37 X W14949.31 Heliport (AK38)	3200 Providence Dr * 155.160 simplex "LifeMed Base" 155.325 simplex or 122.725 15 min prior to ETA	LifeMed 907-261-3071 or 1-800-478-5433 E.R. 212-3111



<b>WASILLA AIC</b> <b>AIC Urgent Care</b> Minor emergencies 7 days/week 0900-2100	No heliport	950 East Bogard Rd	352-2880
<b>PALMER/Wasilla PVH</b> <b>Mat-Su Regional Med. Cntr</b>	Heliport 6133.13X 14906.30	2500 S. Woodworth Lp 155.28	E.R. 861-6620 Admin 861-6000

\* Statewide EMS frequency 155.160 simplex



## **RADIO COMMUNICATIONS**

For a comprehensive list of all Alaska Division of Forestry (DOF), Alaska Fire Service (AFS), and US Forest Service frequencies, refer to the current year Alaska Division of Forestry Frequency Guide Book available from local fire warehouses and on the web at:

<http://int.dnr.alaska.gov/forestry/communications/> (Note: this is an internal agency website accessible from State computers only.)

### **AIRCRAFT FREQUENCIES**

**AIR-TO-GROUND Statewide (132.450 VHF-AM)** Primary flight following frequency monitored by all DOF dispatch offices.

**PALMER LOCAL GROUND (123.975 VHF-FM)** Palmer Air Tanker base ramp services include aircraft parking, fueling, retardant loading and air cargo operations. Ramp personnel and Mat-Su Dispatch monitor this frequency.

**AIR-TO-AIR (128.45 VHF-AM)** All aircraft must monitor this frequency en route to and over all incidents, and should attempt to contact any other aircraft working the incident when twelve nautical miles out. If no contact is made at 12 NM, proceed to 7 NM out and hold. Continue attempting to contact other aircraft on 128.45, and then on other possible frequencies. Hold at 7 NM until radio contact is made.

**AIR-TO-AIR Backup (133.45 VHF-AM)**

**AIR GUARD (168.6250 VHF-AM, CG 110.9)** is the primary statewide emergency frequency. It is programmed into all interagency hand-held radios. At this time air guard is not available in dispatch consoles. For interagency use, employ in the following manner:

- 1) Air to Ground, Air to Air, Ground to Air contacts for safety
- 2) Emergency air contact (when unable to contact anyone)
- 3) Emergency diversion of aircraft to higher-priority incidents

## TACTICAL FREQUENCIES

Tactical frequencies are to be used on the incident as the main channel between on incident resources. This frequency shall normally be designated by the IC of the incident, but in circumstances of overlap between incidents, may be assigned by dispatch.

**TACTICAL AIR-TO-GROUND--Statewide Interagency (166.6375 TAC A/G)** Primary interagency frequency to communicate with aircraft over an incident and to coordinate ground-to-air radio traffic.

**STATEWIDE COMMAND & CONTROL (155.2950 DOF Ch 10)** For incidents occurring on the Anchorage Hillside and on large-scale incidents in the Mat-Su Borough, initial contact with structural fire department units will be on Statewide Command and Control. On all risk incidents, its primary purpose will be linking command and supervisory personnel down to and including division/group supervisors. Upon arrival at incident, contact command on 155.2950 to receive current in-use tactical frequencies. When utilizing other structure fire department (Mat-Su Borough or Municipality of Anchorage) tactical frequencies, keep all transmissions brief.

**INTERAGENCY TAC 1 (159.3750).** To be used as a Scene of Action frequency whenever there are multiple agencies involved. Interagency TAC 1 is available for use by any cooperator during initial attack of wildland fire incidents.

**INTERAGENCY TAC 2 (166.7750)** Same as I.A. TAC 1 above.

## INITIAL ATTACK REPEATERS

The Mat-Su Area uses three initial attack repeater frequencies. Some "dead spots" occur throughout the Area. The best repeater coverage by area is:

**DOF "CHARLIE"** Government Peak - TX 159.3300/ RX 151.3250/ CG 141.3 DOF  
Coverage best south of Houston.

**DOF "BRAVO"** Mt. Su - TX 159.3000/ RX 151.2950/ CG 141.3  
Big Lake/Houston north to Trapper Creek

*When using repeater frequencies, always key the microphone for a long second before transmitting in order for the signal to initiate the repeater. Otherwise, the beginning of your message will be cut short.*

**DOF MSS** Alaska Land Mobile Radio (ALMR)

Although considerable information needs to be passed back and forth between dispatch and the incident, please keep transmissions short and concise.

Dispatch Call Sign for engines and helitack: **"Mat-Su"**, **"Mat-Su Dispatch"** or **"Mat-Su Forestry"**, for other aircraft: **"Palmer Base"**.

**MAT-SU BOROUGH AREAWIDE REPEATER - TX 151.2350/ RX 154.2950/ CG 103.5**

**The 911 Mat-Su Borough emergency dispatch frequency monitored 24 hours a day.**

Palmer 911, **"9G Base"**, will notify Mat-Su Dispatch of any need for DOF response. Forestry units can monitor 9G Base for pertinent traffic, but radio traffic regarding the incident should go through Mat-Su Dispatch.

DOF units may contact 9G Base directly concerning non-wildfire emergencies such as structure fires, car fires, accidents, or when helitack is performing a search and rescue. DOF personnel should identify themselves as **"Forestry"** to 9G Base.



## 2015 MAT-SU AREA RADIO FREQUENCY LIST

11			MS1		
Matsu 1					
Description		Display	Rx Freq	Tx Freq	Tx CG
1	Mat-Su Dispatch	MSS	(ALMR Talkgroup)		
2	DOF C - Govt Peak	DOF C	151.3250	159.3300	141.3
3	DOF B - Mt Su	DOF B	151.2950	159.3000	141.3
4	MS Dispatch 1	MSDispatch1	(ALMR Talkgroup)		
5	Palmer Fire	PQFD	154.3700	150.7750	100.0
6	MSB Medivac	MSB Med	154.4000	154.4000	
7	Borough Tac 3	BTC 3	153.7850	153.7850	
8	Borough Tac 5	BTC 5	154.1900	154.1900	
9	Borough Tac 6	BTC 6	154.3400	154.3400	
10	Command and Control	CnC	155.2950	155.2950	
11	Interop: VTAC11	V TAC 11	151.1375	151.1375	156.7
12	Interop: VTAC12	V TAC 12	154.4525	154.4525	156.7
13	Initial Attack Tac 1	IAT 1	159.3750	159.3750	000.0
14	Initial Attack Tac 2	IAT 2	166.7750	166.7750	000.0
15	Tactical Air to Ground	TC AG	166.6375	166.6375	
16	Air Guard (Emerg Only)	GUARD	168.6250	168.6250	110.9
17	DOF Alarm B	ALARM B	(ALMR Talkgroup)		
18	Borough Baldy Repeater	BALDY	154.2200	150.8050	107.2
19	Borough Willow Repeater	Willow	154.4450	158.9850	127.3
20	Area Wide Repeater	Area Wide	154.2950	151.2350	103.5
21	Pt Mackenzie Repeater	PT Mac	151.1075	154.3175	114.8
22	Sutton Repeater	Sutton	154.2200	150.8050	114.8
23	DOF Portable Repeater	PORT	154.7550	159.2550	141.3

<b>12</b>			<b>MS2</b>		
<b>Matsu 2</b>					
<b>Description</b>		<b>Display</b>	<b>Rx Freq</b>	<b>Tx Freq</b>	<b>Tx CG</b>
1	Mat-Su Dispatch	<b>MSS</b>	(ALMR Talkgroup)		
2	AFD - Alarm 1	<b>ALARM 1</b>	(ALMR Talkgroup)		
3	AFD - Command 2	<b>COMMAND2</b>	(ALMR Talkgroup)		
4	AFD - Tac 3	<b>AFD TAC 3</b>	(ALMR Talkgroup)		
5	AFD - Tac 4	<b>AFD TAC 4</b>	(ALMR Talkgroup)		
6	AFD - Tac 5	<b>AFD TAC 5</b>	(ALMR Talkgroup)		
7	AFD - Tac 6	<b>AFD TAC 6</b>	(ALMR Talkgroup)		
8	AFD - Tac 7	<b>AFD TAC 7</b>	(ALMR Talkgroup)		
9	Girdwood VFD Main	<b>GVFD Disp</b>	(ALMR Talkgroup)		
10	Chugiak FD Main	<b>CVFD Main</b>	(ALMR Talkgroup)		
11	Interop: VTAC11	<b>V TAC 11</b>	151.1375	151.1375	156.7
12	Interop: VTAC12	<b>V TAC 12</b>	154.4525	154.4525	156.7
13	Initial Attack Tac 1	<b>IAT 1</b>	159.3750	159.3750	
14	Initial Attack Tac 2	<b>IAT 2</b>	166.7750	166.7750	
15	Tactical Air to Ground	<b>TC AG</b>	166.6375	166.6375	
16	Air Guard (Emerg Only)	<b>GUARD</b>	168.6250	168.6250	110.9
17	DOF Alarm B	<b>ALARM B</b>	(ALMR Talkgroup)		
18	Chugiak FD Tac 3	<b>CVFD TAC 3</b>	(ALMR Talkgroup)		
19	Chugiak FD Tac 4	<b>CVFD TAC 4</b>	(ALMR Talkgroup)		
20	Chugiak FD Tac 5	<b>CVFD TAC 5</b>	(ALMR Talkgroup)		
21	Chugiak FD Tac 6	<b>CVFD TAC 6</b>	(ALMR Talkgroup)		

13			MS3		
Matsu 3					
Description		Display	Rx Freq	Tx Freq	Tx CG
1	Mat-Su Dispatch	MSS	(ALMR Talkgroup)		
2	MS Dispatch 1	MSDispatch1	(ALMR Talkgroup)		
3	Left Flank	L Flank	153.9350	153.9350	
4	Right Flank	R Flank	153.8750	153.8750	
5	Staging	Staging	(ALMR Talkgroup)		
6	Water Supply	Water Supply	(ALMR Talkgroup)		
7	Structure Group	Structure Group	(ALMR Talkgroup)		
8	Evacuations Group	Evac Group	(ALMR Talkgroup)		
9	South Logistics	South Log	(ALMR Talkgroup)		
10	Command and Control	CnC	155.2950	155.2950	
11	Borough Tac 3	BTC3	153.7850	153.7850	
12	Borough Tac 6	BTC6	154.3400	154.3400	
13	Initial Attack Tac 1	IAT 1	159.3750	159.3750	
14	Tactical Air to Ground	TC AG	166.6375	166.6375	
15	Borough Tac Repeater	MSB Tac Rptr	158.9475	154.3850	
16	Air Guard (Emerg Only)	GUARD	168.6250	168.6250	110.9
17	DOF Alarm B	ALARM B	(ALMR Talkgroup)		
18	DOF Portable Repeater	PORT	154.7550	159.2550	141.3



**MAT-SU AREA RESOURCES**

There are fifteen initial attack technicians, three prevention technicians, a Type 1 Interagency Hotshot Crew (Pioneer Peak IHC), and a type 2 IA crew (Gannett Glacier) assigned to the area. During the 2015 fire season both crews are contracted to the Municipality of Anchorage and the Matanuska-Susitna Borough for mitigation project work, but remain available for initial attack or other fire assignments from those locations.

The Area has one contract B-212, N16973, based at Palmer. This ship is on contract from April 25<sup>th</sup> to July 23<sup>th</sup> 2015 and may be extended if activity or fire danger warrants,

Other aviation resources including air tankers, helicopters, smokejumpers, and aerial supervision (ASM, air attack, lead planes) are available during the fire season and may be based at Palmer when fire danger or activity warrants. In addition to the Area's contract aircraft, Mat-Su Area dispatches statewide tactical and logistical aircraft based at Palmer.

Helicopters and logistical aircraft are identified by their tail number. Lead planes and aerial supervision modules are designated by the pilot designator (ex: Lead A-4 or ASM A-4). Air attack is identified by the last three digits of the aircraft registration number (ex: A/A 39Q) or by the fire name (ex: Mae Loop A/A). Air tankers are identified by the last two digits of the aircraft registration number (ex: T-52)

Engine identifiers begin with a letter that designates the area where the equipment is normally stationed, the second digit represents the engine type, and the third is the unit number. For water tenders and fuel trucks the second digit indicates a tender (8) or fuel truck (9).

**MAT-SU AREA ENGINES**

	<b>TYPE</b>	<b>I.D.</b>	<b>DESCRIPTION</b>	<b>TANK CAPACITY</b>
ENGINE	W-4	<b>M-33</b>	2 T Freightliner FL70 4 x 4	850 gal
ENGINE	W-4	<b>M-42</b>	2 T Freightliner FL70 4 x 4	250 gal
ENGINE	W-6	<b>M-62</b>	1.5 T Ford F550 4 x 4	300 gal
ENGINE	W-6	<b>M-63</b>	1.5 T Ford F550 4 x 4	300 gal
ENGINE	W-6	<b>M-64</b>	1.5 T Ford F550 4 x 4	250 gal
ENGINE	W-6	<b>M-65</b>	1.5 T Ford F550 4 x 4	325 gal
ENGINE	W-6	<b>M-66</b>	1.5 T Ford F550 4 x 4	325 gal
ENGINE	W-6	<b>M-67</b>	1 T Ford F350 4 x 4	325 gal
ENGINE	W-7	<b>M-70</b>	1 T Ford F350 4 x 4	125 gal
ENGINE	W-7	<b>M-73</b>	Dodge 2500 4 x 4	125 gal
ENGINE	W-7	<b>M-74</b>	1 T Ford F350 4 x 4	125 gal
ENGINE	W-7	<b>M-75</b>	¾ T GMC 2500 4 x 4	125 gal
ENGINE	W-7	<b>M-76</b>	1 T Ford F350 4 x 4	125 gal
ENGINE	W-7	<b>M-77</b>	1 T Ford F350 4 x 4	125 gal
ENGINE	W-7	<b>M-78</b>	1 T Ford F350 4 x 4	125 gal
HELICOPTER	Type 2	<b>16973</b>	Bell 212	324 gal Bambi

**INITIAL RESPONSE LEVEL POLICY**

Mat-Su Area has adopted the following terminology that is utilized throughout the Mat-Su Borough by local structural fire departments and EMS.

CODE GREEN: No response is necessary – discontinue response

CODE YELLOW: Respond without lights and sirens.

CODE RED: Respond to incident using engine light bars and sirens.

**THE STANDARD DISPATCH CONDITION FOR DOF ENGINES IS CODE YELLOW UNLESS CODE RED IS DETERMINED NECESSARY BY DISPATCH OR OPERATIONS PERSONNEL.**

**Matanuska-Susitna Valley  
COOPERATOR FIRE SERVICES**



**SUTTON FIRE** –Station 1-1

Chief: Chuck Carver  
Mile 61 Glenn Highway, Sutton  
Station Ph: 745-2738  
Fax: 746-2691

**TALKEETNA FIRE**

Chief: Ken Farina  
Fax: 733-1009

**Station 11-1** -RJ Jones Public Safety Building  
Mile 14.0 Talkeetna Spur Road  
Station Ph: 733-2443

**Station 11-2** -Mile 99 Parks Hwy, Talkeetna  
Station Ph: 733-2260

**WILLOW FIRE**

Chief: Lance Barve  
Station Ph: 495-6728  
Fax: 495-6783

**Station 12-1** - 69.5 Parks Highway, Willow

**Station 12-1** - 14379 W. Willow Fishhook Road

**BUTTE FIRE -STATION 21/22**

Chief: Charles Von Gunten

**Station 2-1** - Mile 11 Old Glenn Hwy  
Station Ph: 745-4221

**Station 2-2** - 8271 Ben Hur Drive, Palmer  
Station Ph: 746-7303 Fax: 746-2690

**GREATER PALMER FIRE**

Chief: John McNutt  
231 W Evergreen Ave, Palmer  
Station Ph: 745-3271 Direct: 745-3854  
Fax: 745-0930

**Station 3-1** - 717 S. Cobb Street, Palmer

**Station 3-2** – Mile 51 Glenn Highway

**Station 3-3** - 15855 E. Clark Road (Lazy Mtn)

**Station 3-4** - 901 S Airport Road, Palmer

**Station 3-5** - 8200 Turner Road (Palmer Fishhook)

**Station 3-6** - 645 E. Cope Industrial Way, Palmer

**CENTRAL MAT -SU FIRE DEPARTMENT** Chief: James Steel

101 W Swanson Avenue, Wasilla

**Station 5-1** - 2151 S Woodworth Loop, Palmer  
Station Ph./Fax: 745-2494**Station 5-2** - 7731 E Bogard Rd, Wasilla  
Station Ph./Fax: 745-2228**Station 6-1** - 101 W. Swanson Avenue, Wasilla  
Station Ph: 373-8831 Fax: 376-2494**Station 6-3** - Mile 12.3 Knik Goose Bay, Rd**Station 6-2** - Mile 7 Knik-Goose Bay Rd, Wasilla  
Ph./Fax: 376-3559**Station 6-4** - Mile 3.5 Pt. McKenzie Rd, Wasilla  
Station Ph. 357-8844 Fax: 357-8845**Station 6-5** - 680 N. Seward Meridian Parkway  
Station Ph: 373-8830 Fax No: 376-0799**Station 6-6** - Mile 5 W Fairview Loop Rd, Wasilla**WEST LAKES FIRE**

District Chief: Bill Gamble

**Station 7-1** - Mile 2.5 Pittman Rd, Meadow Lakes  
Station Ph: 376-9790 Fax: 376-0280**Station 7-2** - 5182 N Pitman Rd, Meadow Lakes**Station 8-1** - Mile 4.2 Big Lake Rd, Big Lake  
Station Ph: 892-7750 Fax: 892-6281**Station 8-2** - 19151 W Penny Kay Lane, Big Lake  
Station Ph: 892-6255**CITY OF HOUSTON FIRE** – Station 9-1

Chief: Tom Hood

Mile -57.5 Parks Highway, Houston

Ph: H-892-6457 Fax: 892-6458

**CHICKALOON VOLUNTEER FIRE DEPARTMENT**

Chief: Eric Feige

Station Ph: 745-7818/Fax No.: 745-7864

**ELMENDORF AIR FORCE BASE/FORT RICHARDSON**

JBEAR Fire Emergency Services

11415 Fighter Drive, Elmendorf

C-907-552-9479/ FAX 552-1676

**MUNICIPALITY OF ANCHORAGE**  
**ANCHORAGE FIRE DEPARTMENT**

Fire Chief, Chris Bushue 267-4934

Dispatch: 267-4950

100 E. 4th. Avenue, Anchorage AK 99501-9510

E-Mail: WWAFD@ci.anchorage.ak.us

Executive Assistant, 267-4936/Fax: 267-4977

**Battalion One - North Side**

Wade Strahan: 267-5088

1 122 E. 4<sup>th</sup> Ave

3 1100 Airport Heights Rd.

5 2700 Spenard Road

**Battalion Two – South Side**

Brian Keene: 267-5078

7 8735 Jewel Lake Road

8 6151 O'Malley Rd.

9 1148 Huffman Rd.

10 14861 Mountain Air Drive

12 7920 Homer Drive

15 11301 Southport Drive

**Battalion Three – East Side**

4 4350 Macinnes

6 1301 Patterson

11 16630 Eagle River Road

14 4501 Campbell Airstrip

**Training Division – Station 3**

1140 Airport Heights

Main Desk 267-5002/Fax: 279-2106

**ANCHORAGE INTERNATIONAL AIRPORT FIRE DEPARTMENT**

Fire & Police Chief: Jesse Davis  
6040 Dehaviland Ave  
Ph: 266-2411

**CHUGIAK VOLUNTEER FIRE DEPARTMENT**

Chief: Tom Reinbolt  
Ph: 688-2686/Fax: 696-4850/Dispatch: 622-9111

**GIRDWOOD VOLUNTEER FIRE DEPARTMENT**

Chief: Will May  
Egloff Drive, Girdwood  
Ph: 783-2511/Fax: 783-3122

**SOUTH FORK VOLUNTEER FIRE DEPARTMENT**

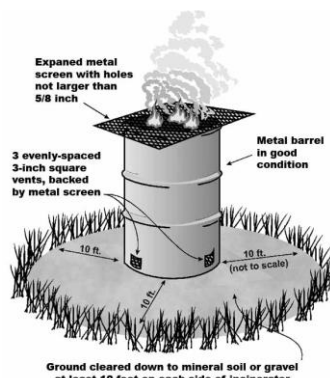
Chief: Charles Moore - 696-8414  
Mile 4 Hiland Road, Eagle River  
Ph: 694-5533



## PREVENTION PROGRAM

The Mat-Su Area Prevention program is normally staffed by three personnel. Burn permits are required April 1 – August 31<sup>st</sup>. Class A permits are no longer issued by the Area; in their place are general permits. General permits are available to the public at the Mat-Su Area office, any local fire station, most public libraries, and on-line. Additional information is available at <http://forestry.alaska.gov/burn/> and through the office at (761-6338) during regular administrative office hours. Class B and C permits require an inspection by Prevention or delegated Operations personnel. Individuals wishing an inspection should call 761-6305.

- ◆ Written warnings or citations are issued for violating conditions of burning permits and other title 41.15 statutes. The incident commander is responsible for ensuring that investigations are performed for all fires involving negligence, undetermined cause, juvenile fire setting, or wanton setting of fire (please refer to the Fire Prevention Officer's Guidebook for additional information).
- ◆ With few exceptions, a Prevention Officer shall be available to respond to incidents for investigation/enforcement action 24 hours per day, 7 days per week if requested by the I.C., the Duty Officer, or by other cooperating agencies. If a prevention officer response is delayed and the I.C. feels a follow-up investigation is necessary, the I.C. should provide as much detailed information as possible on the Preliminary Investigation Form. Include a rough map and photos.
- ◆ Burn Permits, burn permit information, violation notices and brochures are currently available.
- ◆ For additional information on the Mat-Su Area fire prevention program, enforcement and investigation procedures, obtain a guidebook from a prevention officer.
- ◆ If you have an idea that you feel will improve the prevention program, please pass it along to Tom Greiling, Lead Prevention Officer.



## TERMINOLOGY

A **BURN SUSPENSION** is not the same thing as a **CLOSURE**.

**Burn Suspension** (burn permit suspension) applies to permitted burns only (General, B or C issued by the State Division of Forestry) and is issued by the Division of Forestry Mat-Su Area. Warming fires, campfires and approved burn barrels do not require a permit and are therefore allowed during a burn permit suspension.

A **Closure** prohibits all open burning including warming fires, campfires and approved burn barrels and requires all fires to be extinguished immediately. Burn Closures may be in effect for any of the following reasons:

- High to extreme fire danger
- Low resource availability
- Red flag watch or warning.

Burn Closures are implemented/rescinded by the Commissioner of Natural Resources or their designee (State Forester) and may take multiple days to implement.

## AVIATION

### PALMER AIR BASE



- The Division of Forestry Palmer Airbase Facility is located on the northwest side of Palmer Municipal Airport (PAQ/PAAQ).
  - Three large green-roofed buildings (Administrative, Supply Facility/Mat-Su Operations and Aircraft Hanger) are located on the site and are visible from the air.
  - The Mat-Su Dispatch Center provides dispatch and coordination for Palmer airbase fixed-wing operations. The call sign is "Palmer Base". The primary frequency for contact is 132.45, the primary air-to-ground frequency.
  - The helibase, aircraft ramp and retardant site are located adjacent to approach end of Runway 16.
  - Mat-Su Area has one contract B-212 helicopter based at Mat-Su Helibase April 25 – July 23, 2015. A CV-580 air tanker is based at PAQ May 3 – July 31, 2015. The Division's aircraft include: an AC-1000 and an AC-840 - air attack/lead/ASM aircraft, a DHC-2 Beaver, and a AC-500S Aero Commander. These and other aircraft may be operating out of Palmer Airbase from March to October.
- Palmer Airport (PAQ/PAAQ)
  - PAQ is uncontrolled – CTAF/FSS 123.6, ASOS 134.75
  - Palmer FSS provides advisory information Monday-Thursday 1000-1800 local and Friday – Sunday from 0600 to 2130 local. The local phone number is 745-2495. (Kenai FSS 1-800-992-2733) / ASOS 134.75, 746-6675.
  - Additional information regarding the airport can be found in the *Alaska Supplement* or on the internet at <http://airnav.com/airport/PAAQ>.
- Reference Phone Numbers:
 

Coastal Regional Aviation Manager	Dale Alter	761-6229/982-2808©
Mat-Su Area Helibase Ops Office	Greg Scully	761-6334
Palmer F/W Base Manager	Ed Cruise	761-6326
Palmer F/W Flight Crew Standby Area		761-6277
Palmer Base Dispatch & Flight Following		761-6239/877-684-5630
Mat-Su Area Dispatch		761-6240

## MAT-SU AREA AIRPORTS

AIRPORT	LAT/LONG	ELEV	LONGEST RUNWAY
<b>ANCHORAGE INT'L (ANC/PANC)</b> CTAF 118.3/ATIS 118.4	6110 X 15000	152'	11,584' Asphalt
<b>BIG LAKE AIRPORT (BGQ/PAGQ)</b> CTAF 122.8	6132 X 14949	158'	2,435' Gravel
<b>BIRCHWOOD AIRPORT (BCV/PABV)</b> CTAF 123.0	6125 X 14930	83'	4,008' Asphalt
<b>BOLD AIRPORT (A13)</b> CTAF 122.9	6120 X 14900	900'	1,000' Gravel
<b>CAMPBELL AIRSTRIP (CSR)</b> CTAF 127.45 Private – Call Nick Strohmeyer at 267-1378 prior to landing	6110 X 14947	245'	5,000' Gravel
<b>KING RANCH AIRPORT (AK59)</b> CTAF 122.9 Private – Call 754-5701 prior to landing	6147 X 14821	1350'	1,800' Turf
<b>MERRILL FIELD (MRI/PAMR)</b> CTAF 126.0/ATIS 124.25	6113 X 14951	137'	4,000' Asphalt
<b>PALMER MUNICIPAL (PAQ/PAAQ)</b> CTAF 123.6/ASOS 134.75 Palmer Flight Service 745-2495	6136 X 14905	242'	6,009' Asphalt
<b>SKWENTNA AIRPORT (SKW/PASW)</b> CTAF 122.9	6158 X 15111	148'	3,400' Gravel
<b>TALKEETNA AIRPORT (TKA/PATK)</b> CTAF 123.6/ASOS 135.2/Unicom 123.0 Talkeetna Flight Service 733-2277	6219X 15006	358'	3,500' Asphalt
<b>WASILLA AIRPORT (IYS/PAWS)</b> CTAF 122.8/AWOS 135.25	6134 X 14932	354'	3,700' Asphalt
<b>WILLOW AIRPORT (UUO/PAVI)</b> CTAF 122.8/AWOS 135.25	6145 X 15003	221'	4,400' Gravel
<b>WOLF LAKE (4AK6)</b> CTAF 122.9 Private – Call 746-1880 prior to landing	6138 X 14917	572'	3800' Gravel

Note: Big Lake, Bold, Campbell, Skwentna, Willow, and Wolf Lake are not monitored and should be used with caution. Do visual checks of the runways before landing.

**MAT-SU AREA HAZARDS**

**Palmer Area:** Local hazard conditions include high winds (in excess of 30 mph) and decreased visibility due to airborne silt. Flocks of gulls and ravens year-round and migratory waterfowl are frequently in the area during the spring and fall. Ultra-lights, gliders, and experimental aircraft frequently operate in and out of Palmer airport.

**Skydiving Activity:** A private group conducts skydiving activities from a private grass strip located at 149 22.00 x 61 33.30. The site is usually active on or about April 15<sup>th</sup> – November 1<sup>st</sup> 0900-2100. The group utilizes 122.8 and the call sign "Skydiving Center". Ref: BGQ VOR 67° radial at 17 nm; Palmer (PAQ) 230° bearing at 8 nm; Wasilla (IYS) 070° bearing at 5 nm; and ½ mile directly south of new Wal-Mart in Wasilla.

**Wasilla Area:** Be aware of floatplanes approaching and departing from area lakes. Numerous "Cub strips" also exist in the Matanuska-Susitna Valley. Watch out for non-radio aircraft!

**Pt. Mackenzie/Big Lake Area:** This area is a major approach and departure route for aircraft en route to/from Anchorage. It is also used as a training area for student pilots and military flights.

**Knik River and King River:** Beware of cables. - *See aeronautical chart for updates.*

**Military Training:** Fort Richardson Army Base and Elmendorf Air Force Base initiate training and military exercise flights from their location, north east of Anchorage in addition to routine missions. Current military exercise schedule information can be found at:  
<http://www.elmendorf.af.mil/11af/alaskaairspaceinfo/index.asp>.

**FLIGHT FOLLOWING AND COORDINATION**

Mat-Su Area Dispatch is responsible for the dispatch and flight following of all agency aircraft operating out of the Palmer Airbase facility and within the Mat-Su Area. This includes statewide tactical resources and initial attack helicopters as well as logistical aircraft missions.

- ◆ All fixed wing aircraft inbound to or outbound from the Forestry Facility should contact "Palmer Base". Inbound aircraft are to report fifteen minutes prior to landing and indicate if fuel is requested. Rotor wing aircraft inbound or outbound to the helibase should contact "Mat-Su".
  - Fixed-wing Air-to-Ground 132.45 (VHF-AM)
  - Rotor-wing DOF CHARLIE 159.330/ Rx 151.325 (VHF-FM) CG 141.3
- ◆ Outbound flights are encouraged to provide their flight information prior to take-off via landline or handheld. Flight crews may simply state, "activate the flight plan" after take-off.
- ◆ With agreement between Dispatch and flight crews prior to departure, equipped aircraft may follow Automated Flight Following (AFF) procedures. Aircraft are still required to monitor appropriate frequencies while enroute.
- ◆ Division of Forestry (DOF) Flight Plan/Flight Information consists of:
  - ◆ Aircraft registration / Call Sign
  - ◆ Number of "souls on board" (SOB's)
  - ◆ Amount of "fuel on board" (FOB) in hours
  - ◆ Estimated Time Enroute (ETE)
  - ◆ Destination
  - ◆ All aircraft, except those on AFF, are required to make check-ins (every 30 minutes for logistic/point-to-point missions, every 20 minutes for tactical missions). AFF aircraft will be monitored and flight followed between dispatch offices. In addition, departure and prior-to-landing reports are required for all aircraft.

**FIXED WING OPERATIONS****F/W Aircraft Parking:**

2 airtanker loading pits and 10 aircraft tie downs are located on the facility's ramp. The retardant pits are located in the southeast corner of the ramp. Use caution when taxiing to/from other parking. Refer to the attached map or contact "Palmer Ramp" for assistance.

**Aircraft Fueling:**

- ◆ Fuel requests should be made to dispatch where they will be prioritized based on activity and aircraft mission. All requests for fuel should include the appropriate charge code.
- ◆ N.A. Holding provides services by contract, from April 15th – August 31st. Flight crews must provide appropriate charge codes and sign a fuel issue log (OAS-59) to receive fuel. Fuel receipts will be generated indicating type and amount of fuel delivered.
- ◆ Two fuel trucks (Avgas 100LL – 4,800 gallons and Jet – 4,800 gallons) are available regularly 0700-1800 Monday – Friday and after hours on an as needed basis.
- ◆ The pilot or flight crewmember must be present during fueling operations.

**Aircraft Manifesting and Flight Records:**

- ◆ Ramp personnel will manifest all logistic aircraft departing the Palmer Airbase ramp.
- ◆ OAS-23's and State Flight Records can be signed by Dale Alter or other persons with the appropriate authority.

**MAT-SU HELIBASE**

Mat-Su Helibase is located on the north end of the Palmer Airport at 61 36 19 x 149 05 32. Starting April 25<sup>th</sup>, Mat-Su Helibase will be staffed with one Bell 212. All contracted aircraft and personnel meet OAS standards and carding. The standard I.A. load consists of a contract pilot, helitack foreman, and three to five helitack crewmembers. Every attempt will be made to have at least one local Forest Tech III (Foreman) or a Forest Tech II (lead crew) on each load with the remaining personnel made up of qualified EFF and Technicians. During times of high fire danger there may be opportunities to have Call When Needed/Rental Offer or outside agency aircraft brought in to supplement the initial attack force. Every attempt will be made to have at least one local Technician assigned to these aircraft to provide local knowledge and operating procedures. Unless Rental Offer Aircraft has an insured seat, the assigned manager will remain at Palmer helibase while helicopter is in use.

**Helibase Pilot Orientation Information**

Upon arrival to the Palmer Helibase, the incoming pilot will receive a thorough briefing from the designated Helibase Manager or Helitack Foreman. The briefing will consist of the area hazards, policies, and SOPs.

The briefing and attached information will include the following:

- **2015 DOF Frequency Guide**

Supply pilot with current version of Frequency Guide Book. Advise which group Mat-Su area works from and assist with loading frequencies as requested. Review common frequencies and their use. Remember to use tones where required. Check all frequencies (TX and RX) before assigning mission.

- **Mat-Su Area Orientation Guide**

Supply pilot with current version of Orientation Guide. Review Aviation section which includes airports & descriptions, area hazards, fueling procedures and available fueling locations, flight following, and lodging and transportation availability if needed. Notify Mat-Su Dispatch if lodging or transportation is needed.

- **Mat-Su Helitack SOPs**

Supply pilot with copy.

- **Thorough briefing of the hazard map** found on wall in Helitack Office. Brief on local Hazard maps and an aeronautical chart with MOA's and contact numbers. Advise of location of skydiving school and local towers.



- **TFR's in place**

Advise pilot of known TFR's. Check NOTAMs daily for updated information.

- **Take off and landing patterns**

Due to high-density population surrounding airport we have had requests to maintain as much elevation as possible when flying over houses to the north and south. When departing fly south to the East West strip and gain elevation from there.

- **Local congested flight areas**

Palmer to Anchorage route, Pt. Mac., Big Lake, Merrill Field, Military Bases.

- **State Air to Air Frequency 128.45**

All State Aircraft are required to use the 12 and 7 rule. When approaching fire Airspace contact other State Aircraft over incident on 128.45 at 12 nautical miles out, if unable to make contact hold at 7 nautical miles until contact is made. If your aircraft is first on scene call into the blind on same frequency "To any aircraft over the Pt. Mac incident - Helicopter \_\_\_\_\_ on 128.45 we will be entering the fire area."

- **Communication Procedures**

Brief on expectations and task sharing with radios. Go over how the radios and frequencies will be divided among the flight crew. Avoid task saturation. Example: Left front to handle all FM Traffic, pilot to handle all Victor traffic.

- **Other Aircraft assigned to Area**

Additional aircraft working in area, tankers, air attack, or recon flights that may be taking place.

- **Response Times**

Preparedness Levels 3 - 5 require a five-minute response time to lift off. A one-hour call-back may be considered at Preparedness Level 1 – 2.

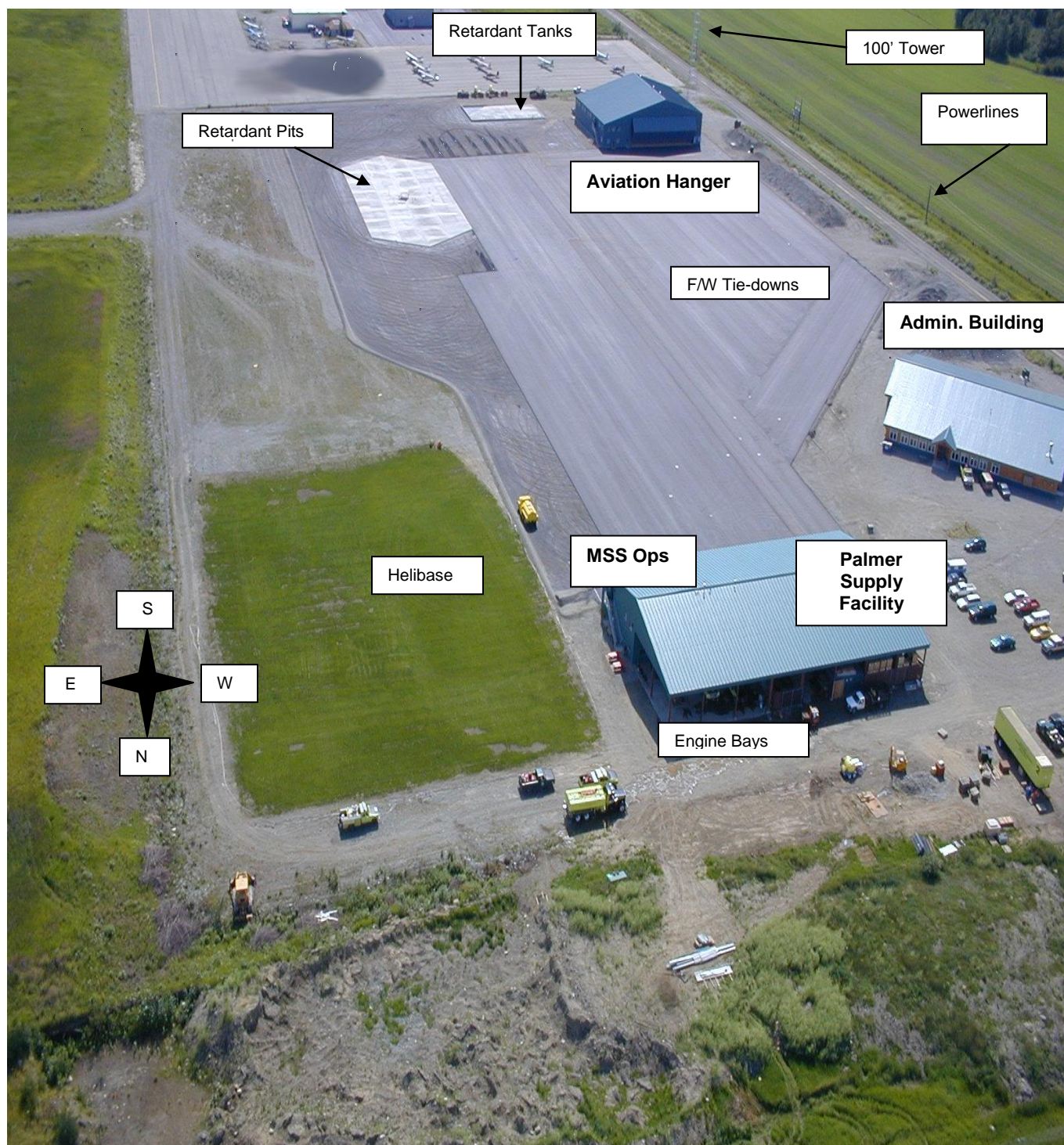
***PALMER AIRPORT AERIAL VIEW***



photo taken in 2003



# **PALMER AIRBASE FACILITY AERIAL VIEW**



*photo taken in 2002*